

Vision Statement

Volunteers Leading through Community Service.

Mission Statement

The mission of ITPA, a diverse membership of telecommunications volunteers, is to:

- **Serve our communities through good works**
- **Add value to our sponsor companies**
- **Preserve our industry history**
- **Provide leadership & networking opportunities**
- **Involve employees, former employees, retirees and their families in our activities**

Independent Telecommunications Pioneer Association Guideline Manual (Revised 10/03)

Preface

The purpose of this guideline manual is to provide members, especially officers at all levels of the organization, a basic resource and point of reference when dealing with matters related to the ITPA. These matters may be related to:

- Organizing a new club
- Membership, how to attract and retain
- Financial aspects such as dues and tax matters
- Bylaws of the organization
- Awards at different levels of the organization, e.g. regional and national

Also contained in this manual, in the appendices, are various documents that are “ever green,” i.e. change from time to time, such as:

- list of current directors
- list of current officers
- list of current committee chairs
- list of current clubs
- various forms

While the appendices distributed from the national office will contain information related to the national organization, it is suggested that other levels of the organization use these appendices to list their directors, their officers and their committee chairs.

Each club is entitled to two paper copies of the guideline manual. It is suggested that one copy be retained and maintained by the president; the other by the secretary. In order to hold costs of the organization to a minimum, it is suggested that copies be obtained through the ITPA web page (<http://www.nationalitpa.com>). If access to this web page is not available, or other problems arise, please contact the national office for copies, and arrangements for those copies.

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