



Disaster Relief Grant Request

Emergency Disaster Relief Grants

1. Emergency Disaster Relief Grants are available for disasters which are deemed a ‘state of emergency’ by the federal, state or local government (s).
2. Emergency Disaster Relief Grants shall not exceed \$1,000.00 per Chapter/Club.
3. Requests for Disaster Relief Grants shall be made by the Disaster Relief Coordinator serving the Chapter/Club(s) in the locale of the disaster. In the event there is not a Disaster Relief Coordinator, the request shall be made by the Region Vice President serving the locale of the disaster.
4. Chapters and Clubs receiving Disaster Relief Grants must give a written accounting and provide receipts documenting the expenditures and allocations made possible by the grant. This documentation should be sent to the ITPA National Administrator at the ITPA national headquarters within 45 days of receipt of the grant.

Person Requesting Grant: _____

Date Request Made: _____

The Amount requested (up to \$1,000): _____

The Nature of the Disaster: _____

How the funds will be used: _____

Who the check should be made payable to: _____

Where the funds should be mailed to (no P.O. Boxes, please): _____

RVP's Signature for Approval